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Approved For Release 2001/08/09 : CIA-RDP93B01194R001200170001-0

7 July 1980

MEMORANDUM FOR: Chief, Classification Review Division

FROM : [REDACTED]
Chief, Operations Branch

SUBJECT : A. Meeting with NARS to Implement Purge of CIA
Information from State Records for the
Period 1945-49 in RG-59

B. [REDACTED]

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1. A meeting was held at Alan Thompson's office at NARS on 1 July 1980 to discuss the implementation of the purge of CIA information from State records in RG-59 for the period 1945-49. The suggested actions to purge the files were made to NARS in a memorandum dated 20 November 1979 (copy attached as Attachment A). NARS agreed with the proposals made and now called this meeting to work out the specific procedures to implement the necessary protective actions and to acquaint those who will do the work with those procedures. The participants from NARS were:

Alan Thompson, Director of Review Declassification Division
Milton Gustafson, Chief, Diplomatic Archives Branch
Joanne Williamson, Chief, Archives Review Branch
Chester Dunham, Section Head in Archives Review Branch
Elizabeth Epps, Archivist and Team Leader in Archives Review
Branch
Myrna Fernandez-Vanga, Archives Technician, Archives Review
Branch
Sally Marks, Archivist, Diplomatic Archives Branch
Kathy Nicastro, Archivist, Diplomatic Archives Branch

Participants from the CIA were:

[REDACTED] Chief, Operations Branch, CRD
[REDACTED] Operations Branch, CRD
[REDACTED] Operations Branch, CRD
[REDACTED] Review Team
[REDACTED] Review Team (C)

2. The meeting lasted approximately one hour and the following procedures emerged and were agreed upon:

a. The CIA team would review each card index and attendant documents in turn. Those of OSS/SSU vintage to be reviewed by the

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OSS Review Team members and the CIG/CIA material by the two CRD Operations Branch reviewers. Overlap will be handled by on-the-spot coordination by the team members with backup available from Chief, CRD Operations Branch.

b. All withdrawn index cards will be xeroxed and the CIA team will sanitize the xerox copy of each index card. Myrna Fernandez-Vanga will type up the new sanitized cards from the marked xerox copy.

c. The CIA team will file the new sanitized cards to replace those index cards that were withdrawn. The withdrawn cards, together with the sanitized xerox copies, will be given to the NARS people for proper secure filing and storage with the referenced documents when they are withheld or alone if the referenced documents are not withheld or are missing. All withdrawn material will be kept in a separate vaulted area maintained to hold classified material.

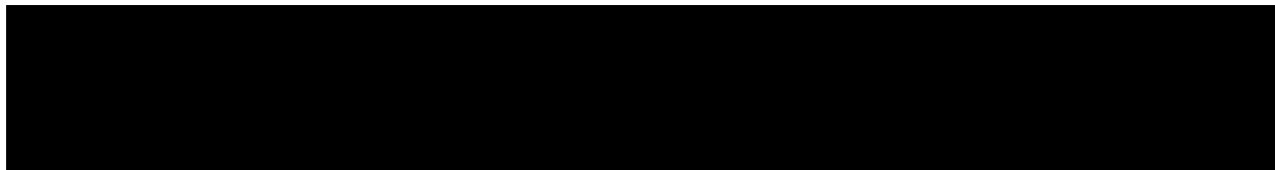
d. The CIA team will review the documents referred to on the index cards. Any documents which must be withheld, will be called to the attention of NARS Archives Review Branch personnel for processing and placement in the secure vaulted area.

e. The CIA team will make a more thorough survey of the 11,400-card 811.20200 Index to confirm our original preliminary conclusion that the index did not contain sufficient classified CIA information to warrant complete card by card review.

f. The 81 archives boxes of documents relating to the 811.20200 Index will be screened by the CIA team and items requiring protection removed and processed as indicated in 2d above.



3. NARS Archives Review Branch noted that they had conducted the systematic declassification review of about 75% of the State material in RG-59 for the 1945-49 period. This means that many of the documents we want to withhold will already have been withdrawn (this point confirmed by some preliminary work). The six-month delay in calling this meeting to get the review actions underway was to allow for most of this NARS declassification review to be completed. Any questions which arise will be handled at least in the first instance by the persons listed above at the scene with coordination available through Chief, Operations Branch, CRD when necessary. (U)



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20 November 1979

Mr. Edwin A. Thompson
Director, Records Declassification Division
National Archives and Records Service
Room 18-W, National Archives Building
Eighth Street and Pennsylvania Avenue, N.W.
Washington, D.C. 20408

Dear Alan:

The security review of the Department of State Central Foreign Policy Files for the period 1945-49 has been completed. As you know, the purpose of the review was to ascertain which card indices and files contained sensitive CIA information and how best to protect that information. The review focused on the numerous indices for these records and, when an index so indicated, upon the referenced files. Several indices contained sensitive information concerning CIA and its predecessor organizations. It appeared that most of these card indices contained a relatively small percentage of sensitive cards; removal of these cards and replacing them with sterile cards will be all that is required. In fact, we have already completed the review and screening of the Name Card Index and removed about 500 sensitive cards from it. The indices remaining to be reviewed contain a total of about 4,700 cards. Three indices (see paragraphs C4, C6, and C9 below) contained such a high percentage of sensitive cards that it is recommended they be restricted in toto. These three indices contain a total of about 1,400 cards. After the sensitive cards have been withdrawn from all the indices and NARS personnel have prepared the substitute sterile cards as was done for the 1940-44 group, we will file the substitute cards back into their appropriate indices. We will screen the documents referenced in each of the withdrawn index cards. It appears that many if not most of the referenced documents will contain sensitive information requiring protection. In addition, we will screen 97 other boxes of documents; 16 boxes because they contain a high percentage of CIA information (files 101.5, 101.502, 101.61, 101.6102, 103.918 and 103.91802), and 81 boxes as a precautionary measure. In the latter case, the index for these 81 boxes of files contained about 11,400 cards and a preliminary survey indicated some information of possible security concern. There follows a listing of the specific indices involved and what actions are required to protect CIA equities in the index cards and in their parent documents:

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